



VOLUNTARY SUSPENSION OF LICENCE FORM

You may request to have your licence suspended for a period of up to two years. At any time before the end of the suspension period, you may revive your licence. To voluntarily suspend your licence the following conditions apply:

- > Your licence and skills maintenance must be up to date at the time of application
- > While on voluntary suspension you must keep up with your skills maintenance requirements – even if you are overseas.
- > If illness or injury prevents you from completing your skills maintenance a partial exemption may be considered on a case by case basis.
- > Please submit the completed form at least 10 days before your elected suspensions start date

Send the completed form by:

Post:

Licensed Building Practitioners' Scheme
Ministry of Business, Innovation and Employment
PO Box 1473
Wellington 6140

OR

Email:

applications@lbp.govt.nz

LICENSED BUILDING PRACTITIONER DETAILS

Full name:

BP Number:

Date of birth:

 / /
day month year

POSTAL ADDRESS

Postal address:

Suburb:

Town/city:

Postcode:



DECLARATION

I declare that the information that I have supplied in this form is true and correct. I understand that it is an offence under the Building Act 2004 to intentionally provide incorrect or misleading information.

Applicant's signature _____ Date / /
day month year

Privacy notice: Any personal information submitted in this application will be kept and maintained by the Registrar and the Building Practitioners Board in accordance with the New Zealand Privacy Act 2020. Personal information will also be used for the maintenance and administration of the Licensed Building Practitioners Register. You have the right to access, and to have corrected, any information about you that is held by the Registrar and the Building Practitioners Board.