



**LICENSED  
BUILDING  
PRACTITIONERS**  
Building confidence



**MINISTRY OF BUSINESS,  
INNOVATION & EMPLOYMENT**  
HĪKINA WHAKATUTUKI

# WHAT DO I NEED TO SHOW TO GET MY SITE LICENCE IN AOP 1?

If you coordinate and oversee the construction or alteration of Category 1 buildings, then the Site licence in area of practice 1 is for you.

A Site LBP is recognised as a competent professional in their chosen field and receives the benefits this brings. Site LBPs however do not issue restricted building work memoranda and are not able to supervise restricted building work.

Your assessor will look for broad evidence of your competence. It is not a tick the box exercise - they want to see whether, overall, you can demonstrate the practical experience, qualifications, skills and knowledge needed.

## RECOGNISED QUALIFICATIONS FOR SITE LICENCE CLASS AOP 1

You may use the 'Qualified Practitioner' form to apply for a Site licence with Area of Practice 1 if you have any of these qualifications:

- > Advanced Trade Certificate in Carpentry
- > Bachelor of Construction (Construction Management)
- > Bachelor of Construction Management
- > Bachelor of Building Science
- > Diploma in Applied Technology (Building)
- > National Certificate in Carpentry (Advanced) (Level 4)
- > National Certificate in Construction (Leading Hand) (Level 4)
- > National Certificate in Construction (Supervisor) (Level 5)
- > National Diploma in Construction Management (Level 5)
- > National Diploma in Construction Management (Level 6)
- > New Zealand Certificate in Building

**Ministry of Business, Innovation and Employment (MBIE)**  
Hikina EWhakatutuki Lifting to make successful

MBIE develops and delivers policy, services, advice and regulation to support economic growth and the prosperity and wellbeing of New Zealanders.

MBIE combines the former Ministries of Economic Development, Science and Innovation, and the Departments of Labour, Building and Housing.

**[www.lbp.govt.nz](http://www.lbp.govt.nz)**  
**0800 60 60 50**

**[New Zealand Government](http://www.govt.nz)**

## SITE LICENCE CLASS AOP 1 COMPETENCIES

The Site licence in area of practice 1 has five competencies that reflect the skills and knowledge required by a competent person to be licensed in this class.

The following table shows the types of skills and knowledge you need for a Site licence in area of practice 1

COMPETENCY	EXAMPLES OF SKILLS AND KNOWLEDGE
<i>Understand and apply knowledge of the regulatory environment of the building construction industry</i>	<p>Show your understanding of:</p> <ul style="list-style-type: none"> <li>&gt; the purpose of the Building Act and the Building Code</li> <li>&gt; how to interpret information from the Building Code Compliance Documents</li> <li>&gt; the relevance of building-related legislation</li> <li>&gt; the key features of the LBP scheme</li> <li>&gt; the roles, responsibilities and work of key parties</li> <li>&gt; the building consent process</li> <li>&gt; the importance of operating within the scope of your competence and recognising when other expertise is needed.</li> </ul>
<i>Apply technical knowledge of construction methods and practice</i>	<ul style="list-style-type: none"> <li>&gt; Apply technical knowledge of construction methods and practice.</li> </ul>
<i>Organise and manage building projects</i>	<ul style="list-style-type: none"> <li>&gt; interpret working drawings, specifications, schedules and quantity lists</li> <li>&gt; work with design lead</li> <li>&gt; establish, manage and monitor building site.</li> </ul>
<i>Manage personnel</i>	<ul style="list-style-type: none"> <li>&gt; supervise personnel.</li> </ul>
<i>Provide technical supervision</i>	<ul style="list-style-type: none"> <li>&gt; obtain site plans, design details and working drawings</li> <li>&gt; recognise non-standard building sites, eg where site excavation is required</li> <li>&gt; supervise the installation of structural elements, external envelope, including roofing, windows, cladding systems and sub-floors</li> <li>&gt; coordinate junctions, interfaces and penetrations</li> <li>&gt; monitor the integration of building work by trades people</li> <li>&gt; obtain documentation required by the owner to confirm compliance with the building consent.</li> </ul>

Site LBPs may work on any category of building, but must only undertake work they are competent to do, and recognise when other skills are required.