



**LICENSED
BUILDING
PRACTITIONERS**
Building confidence

VOLUNTARY CANCELLATION OF LICENSING CLASS FORM

You may request that a licensing class or classes be cancelled at any time by completing this form.

Send the completed form by:

Post:

Licensed Building Practitioners' Scheme
Ministry of Business, Innovation and Employment
PO Box 1473
Wellington 6140

OR

Email:

bplicensing@lbp.govt.nz

LICENSED BUILDING PRACTITIONER DETAILS

Full name:

BP number:

Date of birth:

 / /
day month year

POSTAL ADDRESS

Postal address:

Suburb:

Town/city:

Postcode:

CONTACT DETAILS

Daytime

Evening

Mobile

Email address:



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HĪKINA WHAKATUTUKI

Te Kāwanatanga o Aotearoa
New Zealand Government

CANCELLATION DETAILS

I wish to cancel the following licencing class(es):

- | | | | | | |
|-----------------------------------|-----------------------------------|---------------------------------|------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Design 1 | <input type="checkbox"/> Design 3 | <input type="checkbox"/> Site 2 | <input type="checkbox"/> Carpentry | <input type="checkbox"/> Brick and Blocklaying | <input type="checkbox"/> Foundations |
| <input type="checkbox"/> Design 2 | <input type="checkbox"/> Site 1 | <input type="checkbox"/> Site 3 | <input type="checkbox"/> Roofing | <input type="checkbox"/> External Plastering | |

IDENTIFICATION CARD

Please tick one of the following options:

- ☐ My current licensing class identification card is attached ☐ I have destroyed my licensing identification card

DECLARATION

I understand that if I wish to become licensed in these licensing classes at some stage in the future, I will have to go through the application and assessment process again. I declare that the information that I have supplied in this form is true and correct. I understand that it is an offence under the Building Act 2004 to intentionally provide incorrect or misleading information.

Signature _____

Date

 /

 /

day month year

Privacy notice: Any personal information submitted in this application will be kept and maintained by the Registrar and the Building Practitioners Board in accordance with the New Zealand Privacy Act 2020. Personal information will also be used for the maintenance and administration of the Licensed Building Practitioners Register. You have the right to access, and to have corrected, any information about you that is held by the Registrar and the Building Practitioners Board.